

## **Safeguarding Children Policy for Chobham & District Rifle Club**

### **Introduction:**

Children participating in sports clubs place their trust in the adults responsible for their well-being and safety. Therefore, it is essential to have a robust and comprehensive safeguarding policy in place to protect children from all forms of abuse. This document aims to outline a safeguarding children policy for sports clubs in the UK, covering the key principles, responsibilities, procedures, and measures to ensure the protection of children at all times.

### **Policy Statement:**

The policy affirms the commitment of the sports club to provide a safe and secure environment for all children involved in its activities.

The policy emphasises the club's responsibility to fully comply with the relevant statutory requirements and work in accordance with established safeguarding guidance.

The policy highlights the importance of promoting a culture of openness, awareness, and accountability regarding safeguarding children.

### **Designated Safeguarding Lead (DSL):**

The club will appoint a Designated Safeguarding Lead responsible for overseeing safeguarding matters and ensuring that appropriate safeguarding training is undertaken by staff and volunteers.

The DSL will act as the main point of contact for concerns or disclosures relating to child protection and coordinate the club's response to such instances.

### **Volunteers and club trainers working with children and young people under the age of 18:**

All individuals working directly with children must possess an enhanced Disclosure and Barring Service (DBS) certificate and be aware of the safeguarding contact information and guidance (outlined at the bottom of this policy)

### **Conduct:**

Club members, volunteers, parents, and children should promote fairness, equality, and respect while avoiding any form of physical, emotional, or sexual abuse.

### **Reporting Procedures:**

The process for reporting concerns or incidents of child abuse, including clarity on who to report to, how to record incidents, and the importance of confidentiality is outlined in the contact details below

In the first instance the designated safeguarding lead should be contacted, however if there is immediate concerns and the designated lead is not available a report should be made as per the guidance at the bottom of the policy

### **Training and Education:**

Dated: 7<sup>th</sup> Dec 2023

To be reviewed: 1<sup>st</sup> July 2024

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The Designated safeguarding lead will undertake training as appropriate to the role

Other club members should consider child safeguarding training as appropriate. All club members over the age of 18 should be made aware of the safeguarding policy

### **Communication and Information Sharing:**

Parents, guardians, and children will be made aware of the club's safeguarding policies, procedures.

The club and members should be aware of the importance of effective communication, maintaining child welfare as a priority, and encouraging open dialogue between parents, children, and the club's designated safeguarding lead.

### **Monitoring and Review:**

The policy will specify a process for regular monitoring and review to ensure its effectiveness and compliance with legal requirements.

### **Children's participation within the club**

All junior members (under the age of 18 years old) should be supervised by a parent, guardian, or designated individual whilst attending the club.

The child supervisor should ensure that they are with the child at all times

Any concerns that the child supervisor has should be immediately highlighted to a full club member and to the designated child safeguarding lead as soon as possible

The child supervisor remains responsible for the well being of the child at ALL TIMES whilst the child is present within the club or undertaking any activities related to, or as part of the CDRC.

Dated: 7<sup>th</sup> Dec 2023

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**Safeguarding Children Policy for Chobham & District Rifle Club****Future Actions:**

<b>Action</b>	<b>Responsible</b>	<b>Progress</b>
<b>Designated safeguarding lead (DSL) to be identified</b>	Committee	Currently nominated Emma Jackson, to confirm at next committee meeting
<b>DSL to undertake appropriate training</b>	DSL	
<b>Discuss all volunteers/trainers to have DBS check</b>	Committee	To be discussed at next committee meeting
<b>Assess cost implication of DBS checks</b>	DSL	
<b>Review policy in line with Child Protection in Sport Guidance to ensure all relevant areas are covered</b>	DSL and review by committee	
<b>Ensure information is displayed in club house on contacting safeguarding if there is a concern</b>	DSL	Information available and to be displayed in club asap
<b>Set up email for DSL which is published in club</b>	Club Secretary	
<b>Review progress as a standing item on committee meetings</b>	Committee	

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## Safeguarding Children Policy for Chobham & District Rifle Club

### Children's Single Point of Access (C-SPA)

If you are a child or young person being abused or neglected, or an adult who is concerned about a child or young person's safety and wellbeing, you can contact the Children's Services 'Single Point of Access' between 9am to 5pm on Monday to Friday.

- **Phone:** 0300 470 9100
- **Email:** [cspa@surreycc.gov.uk](mailto:cspa@surreycc.gov.uk)

For people with hearing or speech impairments:

- **Text line:** 07527 182861
- **Sign Language Video Relay Service**  
([www.surreycc.gov.uk/council-and-democracy/contact-us/british-sign-language](http://www.surreycc.gov.uk/council-and-democracy/contact-us/british-sign-language))

During evenings, weekends and bank holidays, the **Emergency Duty Team** is available:

- **Phone:** 01483 517898
- **Email:** [edt.ssd@surreycc.gov.uk](mailto:edt.ssd@surreycc.gov.uk)

For people with hearing or speech impairments:

- **Text line:** 07800 000388
- **Text relay** (a speech-to-text translation service): 18001 01483 517898

If you have **already been in touch** with children's social care services and would like to contact your allocated social worker or family support worker directly, **please find your local area number at the following url.** [www.surreycc.gov.uk/children/contact-childrens-services#localcontact](http://www.surreycc.gov.uk/children/contact-childrens-services#localcontact)

### Before making a request for support to Children's Services

- Please consider if the child or young person's needs can be met by services from professionals who are already working with the family, or whether you could use the **Surrey Family Information Service website** and **Surrey Family Information Directory** to find support.

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- If you are requesting support from Children's Services, please gain consent from the parents or carers beforehand, except where doing so may increase the risk of harm to the child or young person.
  - Please download and complete the [Request for Support Form](#). Please see our [levels of need document](#) for reference as to what level of support applies.
  - Professionals may use the consultation option given on 0300 470 9100 if they are unsure about the course of action.
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## C-SPA Child Protection Consultation Line

The Child Protection Consultation Line provides advice and support to professionals to ensure we are able to direct you to the most appropriate service that can meet the child and family's needs.

The Consultation Line is open to all professionals who work with families who live in Surrey.

**Availability:** 9am to 5pm, Monday to Friday

**Phone:** 0300 470 9100 option 3

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## Concerns about individuals who work or volunteer with children

The Local Authority Designated Officer (LADO) Service manages allegations against individuals in contact with children and young people in an employed or voluntary role. If you have a relevant concern please contact the LADO on 0300 123 1650\* or [lado@surreycc.gov.uk](mailto:lado@surreycc.gov.uk)

**Availability:** Monday to Friday from 9am to 5pm

**Main website URL:** [www.surreycc.gov.uk/children/contact-childrens-services](http://www.surreycc.gov.uk/children/contact-childrens-services)

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